



CENTRE for BASIC RESEARCH

**Centre for Basic
Research
Annual Report, 2021**

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1. INTRODUCTION

The year 2021 was a year of General Elections. Presidential and Parliamentary elections were held in January and February. This was followed by municipal, and local government elections. The year was quite eventful, having started off in very high spirits. Several challenges were encountered. Significant progress has also been realized in not only research and research training, but also partnerships and advocacy undertakings. Some of these challenges are still outstanding, while we have endeavored to address as many challenges as possible.

We were able to undertake some research project around the January 2021 General elections, including the following: the civic education project; The Civil Society Book Project; Engendering Informality Statistics in Uganda; Mapping of Philanthropy and Countering Backlash: Reclaiming Gender Justice, among others. CBR was also involved in election observation, after having been accredited by the Electoral Commission to observe the elections. CBR used the opportunity to do research on election observation. The suspension of DGF by government in January 2021 was the major highlight, which affected the implementation of planned research activities.

As the country emerged from general elections, a 2nd lockdown was instituted on June 7, 2021, following a spike in the spread of COVID-19, which ushered in a second wave. A 42-days' lock-down was instituted by President Museveni. The lockdown was partially lifted on August 20, 2021.

2. ACTIVITIES IMPLEMENTED DURING 2021

2.1 RESEARCH PROJECTS

2.1.1 The Civic Education Project

Implementation of the civic education project titled: 'Strengthening Evidence-based Democratic Governance Agenda Setting and Engagement of Civil Society in Uganda' funded by Democratic Governance Facility (DGF) was undertaken throughout 2021. Although the project, which commenced on June 1, 2018 was initially supposed to end on December 31, 2020, CBR applied for and received a no-cost extension from 10 January 2021 to 31 April 2021. DGF accepted CBR to undertake internal budget realignment which enabled the organization to implement outstanding activities under the project.

Under this project, CBR applied for, and accredited by the Electoral Commission to undertake research on election observation. The Election Observation field research was undertaken from January 7, 2021 to January 15, 2021 in the following ten districts of Uganda: Bushenyi, Gulu, Iganga, Hoima, Kikuube, Kitgum, Mayuge, Mityana, Mubende, and Sheema. A report was posted on the CBR website.

During the year, under the civic education project, CBR continued providing research capacity strengthening for DGF Implementing Partners (IPs) to enable them achieve their output and outcome targets on DGF-funded as well as other projects during the partial lock-down periods between February to June 2021 and August-December 2021. Most interventions entailed were scaled down. Research capacity strengthening support provided during 2021 involved training and mentoring DGF IPs on how to undertake applied policy research to inform implementation of planned activities under their projects. CBR also provided technical back-stopping and quality assurance for research studies that the DGF IPs were undertaking to achieve their organizational objectives.

A 2nd No-cost Extension was negotiated from May 1, 2021 to June 30, 2021, as CBR awaited the lifting of the DGF suspension, during which period, a new application was submitted for internal review. Following the end of the second no-cost extension at the end of June 2021, CBR did not undertake any activities under DGF in July 2021 as no DGF funds were received by CBR. Fortunately, negotiations which were undertaken led to positive outcomes, as DGF agreed to provide funds to CBR to cover the organization's operational costs, including staff salaries. A Cost Extension (to cover operational costs) was granted from August 15, 2021 to November 15, 2021. A 2nd Cost Extension was negotiated, which will have taken the organization from November 16, 2021 to December 15, 2021. The project was successfully concluded in 2021.

2.1.2 The Civil Society Book Project

In 2021, we continued implementing a GIZ supported research project titled: 'Civil Society in Uganda: Emerging Perspectives and New Narratives'. The project, which started in August 2020 ended in October 2021. It was implemented as a collaboration between CBR, UNNGOF and the GIZ Civil Society Umbrella Program (CSUP). Out of the 15 researchers who were commissioned to undertake research on different thematic areas on civil society in Uganda aimed at unravelling the contribution of civil society to Uganda's national development, seven had completed their field draft report writing by the time the project ended in December 2021.

The research project was planned in order to bring together civil society scholars, activists and practitioners to analysis, interrogate new narratives and emerging civil society perspectives and experiences in Uganda, leading to the production of a Book on Civil Society in Uganda. The title of the book is: 'The Value of Civil Society in Uganda's National development: Interrogating New Narratives and emerging Perspectives'. Several peer review workshops were held in 2021 to review the findings, culminating in one public dialogue to validate the findings from selected research papers, which was held in November 2021. It was not possible to hold additional dialogues as funds were frozen by GIZ after the project ended.

2.1.3 Engendering Informality Statistics in Uganda

Between July and December 2021, we implemented a research project funded by the International Labor Organization (ILO) titled: '*Engendering Informality Statistics in Uganda*'. This project, which was recommended to us by the Uganda Bureau of Statistics (UBOS), involved the testing of ILO tools for generating evidence on proposed ILO international standards on informality statistics. The assignment entailed deployment of qualitative research skills in selected districts of Uganda, and the findings were used to support further development of international on informality standards that were being developed by ILO. The qualitative testing and revision of the ILO tools on international informality standards was support directly by technical staff from the ILO headquarters in Rome. The project was successfully concluded in 2021.

2.1.4 Mapping Philanthropy by Private Sector

Starting in November 2021, CBR partnered with CivSource Africa Ltd to undertake a scoping study titled: '*Mapping Philanthropy by Private Sector in Uganda*'. In this study, CBR carried out research to document the ramifications of voluntary giving (defined generally as philanthropy) by actors in the private sector including private foundations in Uganda. The study was carried out in the districts of Kampala, Jinja, Mbale, Gulu, and Mbarara. This study tells the experiences of private sector philanthropy in Uganda. It shines a spotlight on the work that private sector philanthropists are doing, the lives they are changing and the communities they are impacting. Telling these stories is part of shaping the narrative and contributing to strengthening the practice of philanthropy in Uganda.

This project is the starting point for CBR in its quest to collect data about and do research on the field of philanthropy in Uganda. There is very little research on the history of philanthropy in this country and there is little knowledge about the contribution of indigenous philanthropy to the development of the country. CBR will build a base of knowledge on philanthropy on the basis of which more research will proceed. CBR will provide advisory services to local philanthropists, e.g. through strategy development that supports their giving, and /or be the vehicle through which their giving to civil society is managed. This will become the basis for building a base for the next generation of the philanthropy movement in Uganda, starting by targeting the young generation where a school's philanthropy program will be experimented as a strategy to encourage young children to start and sustain the practice of giving.

A number of achievements were registered under this project. The work exposed CBR researchers to empirical data that is useful for making a thorough critique of foreign aid and its economics and politics. Enhancing the understanding of philanthropy by the private sector in Uganda through research provides CBR with immense opportunities of engaging with the scholarship and writings in this area of study, which are still scanty. The engagement achieved during the dissemination of the findings revealed that more would be achieved if collaboration between and among Ugandan philanthropists is achieved. This a platform CBR is willing to provide. This platform will create a collective voice on issues of philanthropy e.g. policy and legal environment, inward and outward

accountability, developing ‘industry’ standards, etc. Implementation of this project continued to 2022.

2.1.5 Countering Backlash: Reclaiming Gender Justice

Throughout 2021, CBR continued implementing a research titled: ‘*Countering Backlash: Reclaiming Gender Justice*’. This research project which started in January 2020, seeks to unravel the nature of forces that were pushing back to reverse many of the gains that had been made for women’s rights and gender equality, as well as to shrink civic space for progressive movements. The research funded by the Swedish International Development Agency (SIDA) through Institute of Development Studies (IDS), Sussex University, Brighton, England, is seeking to create knowledge needed and identify opportunities for women’s rights organizations and other gender justice defenders to counter the backlash and address the erosion of gender objectives within the development policy and practice. Research spent much of 2021 reviewing available secondary literature on the subject to map key policy spaces where gender backlash is happening or likely to occur as well as identify policy areas where attention should be focused on. Researchers are preparing an annotated bibliography on the identified literature. Field work also commenced to collect empirical data for analysis to determine how best to respond to enhance gender justice.

2.1.6 Enhancing Agribusiness Economic Opportunities of Rural Women and Girls

CBR completed the implementation of an applied research project titled: ‘Enhancing Agribusiness Economic Opportunities of Rural Women and Girls’. The project which was funded by International Development Research Centre (IDRC) ended in September 2021. The overall objective of the project was to contribute to the improvement of the technical capacity and economic status of vulnerable women and youth in rural areas by enhancing their opportunities for employment in agri-business. The specific objectives of the project are to: (a) examine agribusiness sector growth and its drivers, sectorial composition, policy environment, value chain and linkages with other sectors, and contribution to the economy; (b) identify, characterize and determine the potential and challenges of the small scale agribusiness sector to generate productive employment for women and youth; (c) build and enhance capacity of rural women and young entrepreneurs to sustain economic activities and find employment through village skills development and apprenticeship training programs; (c) identify and document innovative best practices that favor women and youth, and recommend practical policy relevant results and directions on how to support and scale up agri-business development in Africa.

2.1.7 Empowering Vulnerable Women in Eastern Africa through innovative savings Schemes

CBR led a consortium of like-minded organization in the East African region to implement an applied research project titled: ‘Empowering Vulnerable Women in Eastern Africa through innovative savings Schemes. The project which was funded by International Development Research Centre (IDRC), ended in May 2021. This applied research project entailed collection of data to determine the impact of innovative savings schemes on women’s empowerment and their ability to cope with vulnerability; and was implemented in Uganda, Kenya and Burundi.

2.1.8 Providing Research Support to Centre for Evaluation and Development (C4ED)

CBR collaborated with the Centre for Evaluation and Development (C4ED) based in Germany to undertake research on the: ‘*Impact Evaluation of the Effectiveness of the Ugandan Land Policy Reform*’ using experimental and quasi-Experimental evidence. The study which involved collection of both qualitative and quantitative data was undertaken throughout the country, and was implemented in two phases. This first phase was implemented between March and April 2021; and the second phase between September and October 2021. CBR provided technical support to the data collection, data processing, data analysis to C4ED.

2.1.9 Country Trend Analyses on Governance and Economy Sectors for IGAD

On behalf of the Conflict Early Warning and Response Unit (CEWERU) in the Ministry of Internal Affairs, which is also the National Focal Point on Small Arms and Light Weapons (SALWs), CBR has since 2002, been serving as the IGAD’s Conflict Early Warning and Response Mechanism (CEWARN) 1st ever National Research Institute (NRI). CBR served in that capacity till 2018. In 2019, when the functions of the NRI were restructured, following the coming on board of the IGAD Promoting Peace and Stability in the Horn of Africa Region (IPPSHAR) pro-

gramme under the IGAD Peace and Security Division, CBR was retained the IGAD CEWARN/CEWERU National Research Institute (NRI) under different terms of reference. CBR was retained to produce Quarterly Country Specific Analytical products (including trend analysis) on Governance and Economy sectors. This activity was implemented throughout 2021.

2.1.10 Appointment as CEWARN Finance and Administration Unit (FAU)

In March 2021, CBR was appointed to serve as Fund Manager for Rapid Response Funds (RRF) for IGAD CEWARN for 4 years (till March 2023). As the Finance and Administration Unit (FAU) for the RRF funds, CBR receives and transmits to the CEWERU unit in the Ministry of Internal Affairs, and its preferred implementing stakeholders RRFs. The intervention is managed by the IGAD Promoting Peace and Stability in the Horn of Africa Region (IPPSHAR) programme, a 4-year European Union Emergency Trust Fund for Africa for the period 2018-2022, established to promote stability and address the root causes of irregular migration and displaced persons. RRF is intended to help IGAD improve its conflict early warning systems, become more skilled in mediation, and to counter trans-national security threats.

The specific objectives of being the IGAD/CEWERU FAU included: (a) to provide financial management and reporting services to the CEWERU's of each Member State, including the co-administration of a separate bank account, and; (b) holding the funds for emergency interventions, as well as for receiving transfers from the CEWARN unit for regular project activities. The main function of the IGAD/CEWERU FAU is to ensure financial management and financial reporting to the CEWERU in each member state, including the co-administration of a separate bank account which is aimed at keeping funds for the implementation of emergency and regular projects. The FAU has a crucial role in facilitating the implementation of projects and other activities by implementing agencies in the member states.

As an FAU CBR ensures that: (i) adequate financial controls are in place to maintain documentation and proper accountability of expenditures; (ii) all financial transactions are properly authorized, recorded, have adequate supporting documentation, filled, maintained and can be easily extracted for the purpose of preparing financial statements; and financial audits; (iii) timely and reliable financial documents and financial reports are prepared and submitted; (iv) project financial reports, statement are prepared and submitted to CEWERU for clearance, and; (v) all procurement process and expenditures of the project are in accordance with the IGAD procedures.

2.2 APPLIED RESEARCH SKILLS AND REPORT WRITING TRAINING UNDERTAKEN

2.2.1 Applied Research Skills Training for Local Government Leaders Pilot Project

In March 2021, Centre for Basic Research (CBR) approached the Ministry of Local Government (Mollag) with a proposal seeking collaboration during the induction of Local Government leaders, including both the political and technical staff. CBR requested for an opportunity to demonstrate to the Ministry, through a pilot exercise, how inclusion in the planned induction by the Ministry of an Applied Research Skills Training Module would significantly contribute towards the enhancement of Local Governments service performance in general, by improving the individual skills of elected councilors and technical staff of the districts in particular. The overall goal of CBR's Applied Research Skills Training Module was to contribute to the nurturing of a new generation of Local Government leaders, both political and technical staff, who are *'not only critical thinkers and visionaries, but also results-oriented problem solvers'*.

The training module was also expected to contribute towards the achievement of the following outcomes in the District Local Governments: (a) a greater understanding of how to reduce and resolve conflicts among councilors during council proceedings; (b) an increase in capacities of district leaders to translate community views, issues and needs into clearly stated and actionable policy issues for discussion in Local Government Councils; (c) strengthened participation of local councilors in Local Economic Development (LED) initiatives in their localities; (d) an improvement in the overall performance of councilors; (e) an enhancement of capacities of councilors to translate community/ constituency challenges into opportunities for mobilization of human and financial resources in support their of Action Plans, and lastly; (f) an improvement in the management of community expectations by the district leaders. Through the training, Local Government leaders were to be provided a set of applied research skills that would contribute towards mindset change in line with the third National Development Plan

(NDPIII). A concept note for the Centre for Basic Research Applied Research Skills Training Module is available at: http://cbr.ug/wp-content/uploads/2021/05/Module_Applied-Research-Skills-Training-for-Local-Government_MAY-2021-FINAL.pdf).

Following various meetings, the Permame Secretary, MoLG, in a letter dated 1 April 2021, addressed to CBR agreed to collaborate with CBR to pilot the Applied Research Skills Module in order to draw lessons that would add value to the induction of Local Government Councils. The Ministry selected the districts of Kitgum, Mbarara, Tororo and Wakiso for the pilot training. Pilot trainings were carried out as follows: Wakiso District on Monday 10th May 2021; Tororo district on Monday 17th May 2021; Kitgum district on Thursday 27th May 2021, and, lastly; Mbarara district on Friday 4th June 2021.

This highly successful pilot training opened up many opportunities as the organization was approached in writing for provision of research training to District Local Governments. Management used this as an opportunity to develop long-term research capacity strengthening support for lower Local Governments (Districts and sub-counties). Many of the inquiries about the CBR Research and Report Writing Certificate Course came from technical staff in Districts where we carried out the pilot applied research skills training.

2.2.2 Applied Research and Report Writing Skills Training Course

Internal discussions continued throughout 2021 to restructure the CBR Research Methods and Report Writing Certificate Course. The aim was to build on the 2016 certificate course, and develop a new research training programme which would support not only university students (undergraduate and postgraduate) but also early career and middle-line managers interested in sharpening their analytical and report writing skills. New modules have been designed by a dedicated team of facilitators who met regularly since August 2021. The aim is to re-launch in March 2022 the certificate course, and it will be titled: 'The Applied Research and Report Writing Skills Training Course'.

3. INSTITUTIONAL DEVELOPMENT ISSUES

3.1 CONSTITUTION OF THE BOARD OF TRUSTEES

The Researchers' Annual General Meeting of Thursday 17 December 2020 confirmed three names nominated to join the Board of Trustees (BoT), namely: (1) Prof. Mahmood Mamdani; (ii) Ms. Eunice Musiime, and; (iii) Prof. Wilberforce Kisamba Mugerwa. One external person remained to be nominated. Before the last name could be forwarded, one of those who had already been approved by CBR as a member of the BoT, Prof. Wilberforce Kisamba Mugerwa, passed on, and a replacement needed to be found. Two additional names were proposed to fill the vacant position on the BoT, namely: (1) Dr. Dickson Baguma and; (2) Ms. Isabella Akiteng. The two names were presented to the 2021 AGM of December 2021, and were approved, paving way for a fully constituted BoT to hold its first meeting in 2022.

3.2 REGISTRATION WITH URSB

Management encountered significant challenges in streamlining CBR's registration status with Uganda Registration Services Bureau (URSB) and Uganda Revenue Authority (URA). During the CBR General Meeting of December 2020, changes to the CBR Bank Account signatories were approved, in addition to approving the opening of a new bank account for the endowment fund. However, in order to do so, all Commercial Banks require registration documents and certificates certified by Uganda Registration Services Bureau (URSB). In January 2021, CBR presented to URSB an NGO operating permit and license. CBR management did not immediately get a reply, until March 2021 when we were informed there was a problem which we needed to address. CBR management was told Centre for Basic Research (CBR) did not exist in URSB records as an organization legally registered in Uganda under the Companies Act of 2012. Management was informed that in addition to the NGO Board registration certificate and operating permit, URSB also required a Company Registration Certificate, which we did not have.

The first reaction by CBR management was to quickly seek the registration of CBR under the Company's Act. On the May 19, 2021, we approached URSB with an application to reserve the name of the organization (CENTRE FOR BASIC RESEARCH) so that the organization can subsequently be registered with the Registrar of Companies, as is the requirement with the new national NGO legislations. Our application for name reservation (Ticket Number NR-408785) was rejected with the following reasons: (i) proposed name is similar to existing company names; (ii) the company with similar names already registered with URSB is: 'Centre for Basic Research and Development Limited', incorporated in 2016. We approached a friendly law firm for pro-bono services to assist with an appeal against the name reservation rejection.

Immediately thereafter, the country was locked down. After the June/July 2021 Lockdown, we returned to URSB and appealed the decision to reject our request to reserve the name. On September 9th, 2021, we formally appealed the rejection. We followed up the matter with whoever cared to listen in URSB. On September 22, 2021, we received a notification that the rejection had been overturned. Our name was reserved as 'CENTRE FOR BASIC RESEARCH (CBR).

As CBR management consulted with senior members of CBR, we learnt that CBR was already registered as an Educational Trust incorporated under the Trustees Incorporation Act. To register CBR as a Company Limited by guarantee (without shares), like all NGOs are, would imply a change of the character of the organization, including its constitution, which required a resolution of the CBR General Meeting.

CBR management embarked on a search to unravel CBR's registration status at the Ministry of Lands, Housing and Urban Development (MLHUD) which is the repository of the Registry of Trusts incorporated under the Trustees Incorporation Act. Our efforts to engage with the staff at the Registry at the MLHUD yielded no results. It was thereafter that a law firm was commissioned in October 2021 to conduct for us a search at the Registry at the MLHUD for Trusts that have been incorporated under the Trustees Incorporation Act. After two weeks, they were able to locate a compendium of documents in boxes that were destined to the national archives, which included the original documents which CBR submitted in 1988 when the original 8 CBR promoters applied for registration of CBR as an Education Trust. These documents included the following: (a) Resolutions of the Organizing Committee of the proposed Centre for Basic Research (CBR) of December 3, 1987, drawn by Mulira and Co, Advocates; and Signed by Prof. Mahmood Mamdani and Syahuka Muhindo. In this resolution, the 8 founder members resolved at Makerere University to establish CBR; and in addition, Mulira and Co. Advocates were instructed to register CBR as a non-profit organization under the Trustees Incorporation Act; (b) a copy of the original constitution of CBR which was submitted with the resolution of the organizing committee for the proposed CBR; (c) An application dated December 3, 1987, addressed to the Minister of Lands for incorporation under the Trustees Incorporation Act; (d) A certificate of incorporation issued by the Minister of Lands granting the organization called 'Centre for Basic Research a certificate of incorporation. We created a physical file for these documents at CBR, and are available for scrutiny for those interested.

After finding these documents, management returned to URSB to explain that CBR was registered as an Educational Trust, and requested in writing that URSB endorses the CBR revised constitution of 2012, as proof of the Registration of CBR. Doing so would harmonize the registry at the URSB with that at the Registrar of Trusts in MLHUD. The two registries are not synchronized. Management submitted to URSB all the documents we found at the MLHUD about CBR; and added the revised constitution of 2012. Initially URSB rejected our request, saying the Trustees Incorporation Act was a different law from the Company's Act, and in order for us to be reflected in the records of URSB, we needed to register under the Company's Act. For URSB, this turned out to be the first of its kind. Procedurally, it was a challenge. Management vigorously argued CBR's case, and found favor in a few legal minds at URSB. Unfortunately, the documents that were presented were not complete. CBR was required to submit names, signatures and current address (physical, telephone and email) of all whose names are mentioned in the 2012 revised constitution as members of CBR, in addition, to providing scanned copies of their national identity cards. By the end of 2021, the issue of registration with URSB had not been resolved.

3.3 RESEARCH ADMINISTRATION

3.3.1 Staffing Matters

The following administrative staff continued in their positions in 2021: Dr. Muhereza Emmanuel Frank, Executive Director; Ms. Nuwagaba Ronaline, Accountant; Ms. Charlotte Ayesigye, Administrative Secretary; Ms. Latifah Aziza, Ag. Information, Communication and Library Officer; William Tom Kizito Project Officer (Civil Society Book Project); Tugaineyo Gabriel, Assistant Librarian; Tukwasibwe Anatoli, Documentalist; Birungi Ruth, Custodian, and; Kimera Eriya, Driver.

3.3.2 Records Management

The scanning of organization's records, employee files, financial management data continued through 2021. It is intended not only to improve record management, but also ensure if anything happens to CBR records, a soft copy is available off-site. As a temporary arrangement, these files will be stored in a cloud file from google space. Arrangements will be made with the F&A committee to secure off-site storage of all organizational records and files.

3.3.3 The CBR Official Telephone Line

In April 2021, the organization's official mobile telephone number (0702-342987) was disconnected by Airtel Uganda following new guidelines issued by the Uganda Communication Commission (UCC) on 1st December 2020, requiring all NGOs that wish to have corporate mobile telephone lines to re-register. Among others, the service provider asked for a copy of the CBR Tax Identification Number (TIN) Certificate from URA. URA could only issue CBR a TIN certificate because our TIN registration documents bear names of lower cadre staff, instead of the ED and Accountant. In addition, URA required a company's registration certificate endorsed by the Uganda Registration Services Bureau (URSB). After several appeals and negotiations, we managed to re-activate the telephone line. However, the telecommunications company only enabled receiving calls and messages, but not to make outgoing calls.

3.4 THE CBR LIBRARY

3.4.1 Status of the Library at CBR

The library is the largest department at CBR and a major component of research. It's both a place of study and a source of reference, providing book and non-book information materials which support research. In terms of space utilization, the library manages all the spaces and equipment therein namely; reading/computer room; documentation area, photocopying room and the main library. The Library previously used the Dewey Decimal Classification Scheme to arrange its collection, until mid-2019 when it acquired software Library Management System called KOHA. The library is managed by the Head of Library, assisted by two other professional staff who have working experience of more than 20 years. The mainstream library staff are answerable to the Executive Director.

Following a GM decision to make all CBR publications available on-line to increase CBR's visibility and influence on policy and scholarship, efforts commenced to have all publication whose soft copies were not available scanned. By the end of 2021, half of the CBR publications have been scanned.

3.4.2 CBR Affiliates

The CBR Library runs an affiliate's programme where the public can access and utilize the services accordingly. Affiliates come from a spectrum of practitioners such as: academics, government, civil society actors and students (National and international). Affiliation membership is attained on payment of annual fees that varies according to the academic level of the affiliate. From 2015 to date, the cumulative number of affiliates who have

registered or renewed their membership to access and utilize CBR resources/ services is more than 100. A good number of these are Masters' Students and PhD candidates. Affiliation fees were revised as follows:

Resident status	Category	Amount	Time category
Resident	Individuals	UShs. 300,000	8:30 am - 5:30 pm (Monday to Friday)
Resident	Individuals	UShs. 400,000	8:30 am - 5:30 pm (Monday to Saturday)
Resident	Institution	UShs. 500,000	8:30 am - 5:30 pm (Monday to Friday)
Resident	Institution	UShs. 600,000	8:30 am - 5:30 pm (Monday to Saturday)
Non-Resident	Individuals	USD. 200	8:30 am - 5:30 pm (Monday to Friday)
Non-Resident	Individuals	USD. 230	8:30 am - 5:30 pm (Monday to Saturday)
Non-Resident	Institution	USD. 560	8:30 am - 5:30 pm (Monday to Friday)
Non-Resident	Institution	USD. 585	8:30 am - 5:30 pm (Monday to Saturday)

3.4.3 Books Acquisitions

The organization is expecting shipment of a donation of an assortment of books from Prof. E.A. Brett, who is living in retirement in the United Kingdom. The documents that have been donated to CBR include government reports, field raw materials, notes/files, news reports, among others. Brett has since the 1970s been studying Ugandan politics and society, and the donation will be a useful addition.

3.5 MAINTENANCE WORK UNDERTAKEN AND PENDING RENOVATIONS

3.5.1 Repair of the CBR Sewer line behind the Library

In September 2021, the organization suffered several mishaps with the toilets inside the Library. Blockages led to spillages of waste in the compound area behind the Library. This was apparently due to blockages on sewer line behind the library. This sewer line is used for evacuation of waste into the main sewer line used by NWSC along Baskerville Avenue. An Engineering firm was hired to investigate the matter, and discovered that during the construction of the Library, the storm water drain was merged with the sewerage drainage pipes. Four inch medium PVC pipes were used for the evacuation, and yet the capacity of such pipe was incapable of transmitting the products. There were breakages in some locations, which led to mud entering the pipes, leading to blockages. New six-inch heavy duty PVC pipes had to be installed. New raised manholes were constructed to prevent storm water from entering the sewerage evacuation pipelines. During the renovations works, it was also discovered that there was another sewerage line from the neighboring property on Plot 18A Malcom X Avenue (behind the custodian's quarters) which was linked to the CBR sewerage pipeline. The unblocking of the sewerage line behind the library works were concluded on November 24th, 2021. The storm water drainage pipes from the roof were channeled to the compound and away from the sewerage pipes to prevent future blockages of the sewerage pipes from foliage.

3.5.2 Maintenance Work on the Computer Room

The computer room was renovated as a donation to CBR by Mr. Richard Ssewakiryanga. This entailed repainting the entire block, replacement of two doors, fixing toilet and sanitary wares.

3.5.3 Water Supply to the Kitchen

The organization has over the year grappled with leakages and blockages of water supply due to rusting. The kitchen was most affected. This was fixed in September 2021 by installing new PVC pipes.

3.5.4 Repairs on the Generator Set

Repairs were carried out the CBR generator in November 2021. A new generator charger was bought. Oil leakage from the oil filter was stopped using silicon. The generator's Automatic Voltage Regulator (AVR) was also replaced because it is key to maintaining a constant voltage supply on the same load. The generator battery also needs replacement, in addition to routine service maintenance.

3.5.5 The CBR main building and Library Block

The CBR main building and Library building require renovation, re-plastering and repainting. The key areas that require urgent attention include: seepages through cracks in certain parts of the walls originating from the roof; re-painting; installation of new water pipes, as well as sewer pipes. The main building has a roof top whose water outlets got blocked with foliage. When these get blocked, the walls end up sucking up all the water hence developing cracks. Still, on the terrace, water stagnates in a depression that has no outlet and plants have started growing in this "oasis". There is also a need to improve on the wiring and lighting of the entire building. There is also need for a storage room where we can keep items such as: the tents, the 80 function seats. The 80 grey plastic chairs currently are kept in a bath room that is not used near the reading room.

4. FINANCIAL MANAGEMENT

4.1.1 Online Banking Platforms

In 2021, CBR operated accounts in the following Banks: (a) Standard Chartered Bank (UGX); (b) Standard Chartered Bank (USD); (c) Dfcu Bank (UGX); (d) Dfcu (USD). In February 2021, CBR adopted online banking for the organization's account in Standard Chartered Bank. This has enhanced access to banking services, made banking highly convenient, eliminated waiting in long queues at the bank. Online banking will be adopted for all CBR accounts.

4.1.2 Donor Income

	2021 (UGX.)	2020 (UGX.)
Democratic Governance Facility	106,009,636	325,269,996
Deutsche Gesellschaft Für Internationale Zusammenarbeit (GIZ)	99,837,400	95,123,852
International Development Research Centre, Project 108715-001	170,029,769	124,241,620
International Development Research Centre; Project 108808-001	125,692,384	110,677,971
Intergovernmental Authority on Development; IPPSHAR	37,476,001	24,840,001
Institute of Development Studies	148,141,804	181,688,045
International Labour Organization	189,288,005	-
Centre for Evaluation and Development	-	-
CivSource Africa Limited	-	-
Liliane Fonds Foundation	-	24,102,001
Stockholms University	-	17,892,001
Total	1,010,514,480	903,835,487

4.1.3 Internally Generated Income

	2021 (UGX.)	2020 (UGX.)
Affiliation and Membership	2,200,000	600,000
CBR Fees Institutional	-	-
DGF Contribution to Staff Salaries	-	-
GIZ Contribution to staff salaries	-	-
Exchange gain	-	-
Other Operating Income	5,867,500	5,180,000
Total	7,887,500	5,780,000

4.1.4 Bank and Cash Equivalents

The balance on this account is made up of two categories; (a) Balances for CBR bank accounts, and (b) balances for other partner organizations.

CBR Bank Accounts	2021 (UGX.)	2020 (UGX.)
Standard Chartered Bank-UGX	2,746,249	52,229,216
Standard Chartered Bank-USD	1,789,561	9,654,845
Dfcu Bank-UGX DGF Project	1,295,433	39,307,289
Dfcu-USD	1,323,743	36,506,856
Petty Cash	259,300	(964,600)
Sub-total	7,154,986	137,698,206
Other Bank Accounts of Hosted Programs		
Standard Chartered Bank-Euro RRF project (€ 8,440.22)	-	-
Dfcu RRF project (\$447)	-	604,800
Standard Chartered Bank-IGAD-U (\$129)	468,000	464,400
Bank of Baroda- Rapid Response Fund	-	-
Bank of Baroda- PACT	-	-
Bank of Baroda-UNDP; Southern Sudan	-	-
Sub-total	468,000	1,096,200
Total	7,622,986	138,767,406

4.1.5 Liabilities and Accruals

	2021 (UGX.)	2020 (UGX.)
CBR Endowment Fund	3,570,000	
Dr Frank Emmauel	6,346,155	
Data, Figure & Co	-	3,000,000
IGAD Payable	16,129,584	14,577,350
Legend consultancy U Ltd	1,800,000	1,800,000
Liquid Telecommunications (U) Ltd	448,000	-
Local Service Tax Payable	2,370,371	520,571

Kampala Capital City Authority	499,999	500,000
Nabugabo Updeal Joint Venture	315,000	
National Water and Sewerage Corporation	250,039	529,881
Nduhura Naboth	-	1,180,000
NSSF Payable	37,824,442	37,338,765
PAYE Payable	112,249,034	83,515,685
Salary Payable	2,110,699	1,807,907
Prof Mahmood Mamdani	7,920,000	-
Richard Ssewakiryanga	4,445,700	
Smile Communications U Ltd	695,000	695,000
Tight Security Ltd	1,136,710	1,700,000
UAP Insurance	1,072,430	1,072,430
Uganda Telecom	777,052	777,052
WHT Payable	1,014,153	
Wipe Out Systems	-	19,500
Total	201,173,868	149,084,141

***Note: IGAD Payable**

During the year, CEWARN accepted the further accountabilities that were submitted in respect to the payable to the tune of USD 6,555.34. The amount was therefore adjusted from the USD 13,276 to USD 6,720.66 as the remaining balance to be refunded. CBR managed to pay USD 2,240.22 as part of this amount thus leaving a balance of USD 4,480.44 (equivalent of UGX. 16,129,584).

5. CONDOLENCES

Prof. Murindwa Rutanga, a Senior Research Fellow and one of the CBR Founding members lost his beloved daughter March 10, 2021. CBR was represented at the memorial service at St. Augustine Chapel, Makerere University on March 11, 2021. Burial took place in Kaharo, Kabale on March 12, 2021. May her Soul Rest in Peace.